

Abra Workforce Connections

delivers modular employee self service and online benefits enrollment with seamless integration to a single Abra Suite database and core HR, Payroll, Recruiting and Training applications.

Administrators

- HR
- Benefits
- Payroll



Employees

- Personal information
- Benefits enrollment
- Time-off
- Dependents
- Life events
- Pay history
- W-2
- Training
- Tax withholding and W-4
- Company information

Managers

- Employee profiles
- Organizational drill-down
- Approve time-off requests
- View performance reviews
- Events
- Notifications

ABRA

Abra Workforce Connections provides the Microsoft .Net powered Intranet/Internet workflow needed to take your company's HR and Payroll strategy to the next level. Abra Workforce Connections is scalable for any size company and is integrated with the Abra Suite HRMS database and core HR, Payroll, Recruiting, and Training applications.

best
software

insights for the life of your business™

888 Executive Center Dr. W
St. Petersburg, FL 33702
(800) 424-9392 | www.bestsoftware.com



Microsoft and the .NET Logo are trademarks, or registered trademarks of Microsoft Corporation in the United States and/or other countries.

Abra and Best Software are registered trademarks of Best Software, Inc. All other trademarks are the property of their respective holders.

RY400003



Abra Workforce Connections™ —
a flexible, web-based
HRMS solution

ABRA

Integrated online workflow
automation with Abra ESS™ and
Abra Benefits Enrollment™

best
software

insights for the life of your business™

Abra Workforce Connections™

Web-based employee self service and benefits enrollment modules so you can choose the solution that's right for your company

Abra Workforce Connections is an innovative self-service system designed to connect employees and managers to critical business processes by automating HR and payroll workflows. With Abra Workforce Connections, tedious data entry, manual paperwork and disconnected departments are a thing of the past.

- Improve efficiency and productivity by allowing employees and managers to securely view and update HR and payroll information online.
- Reduce costly errors by entering benefits elections and personal data only once, improving accuracy.
- Streamline approval and notification processes with superior workflow capabilities.
- Reduce routine inquiries and paperwork, freeing up valuable staff time to address more important organizational issues, such as cost effective employee benefits programs, effective recruiting and retention programs, competitive compensation plans, and workforce training.
- Reduce rising benefits administration costs through efficiencies of online management.

The result? An exceptionally smooth flow of communication between employees, managers, and administrators with a very attractive return on investment through significant time and cost savings, and empowered employees.



Abra ESS™

Seamless communication between employees, managers and administrators

By allowing employees to take ownership of their personal information, companies can save considerable time and HR overhead. Plus, studies have shown that readily-available company information can significantly improve employee morale and retention. Abra ESS allows employees to view and update their own HR and payroll information anytime, anyplace via the Intranet or Internet. Plus, changes made to the system are communicated to all relevant parties automatically. With Abra ESS:

- Employees can update personal information and view benefits elections, absence transactions, pay stubs, W-4 information, and much more. This can give back hours of the HR administrator's day previously spent attending to routine employee requests.
- Facilitate communication processes and save paper by providing an easily-accessible, centralized location for company policies, announcements, and links to external URLs.
- Automate employee activities such as time-off requests and W-4 form changes, resulting in faster approvals and less paperwork.

Abra Benefits Enrollment™

Save money, time and headaches with online enrollment

Save countless hours and piles of paperwork by moving open enrollment online. Abra Benefits Enrollment extends Abra HR's already powerful benefits management solution into employees' hands via the Internet. Employees can also update dependents, beneficiaries, and their benefit elections at any time throughout the year as a result of a life event. With Abra Benefits Enrollment:

- Save paper and headaches by eliminating the need for printed documents.
- Shave days, or even weeks, off the benefits open enrollment period by eliminating time delays due to manual processing.
- Reduce administration time by having employees enter their own elections, resulting in fewer duplicate entries and improved data accuracy communicated to benefits plan providers. Abra Benefits Enrollment makes it easy to manage, monitor and verify the entire process electronically.
- End billing errors with powerful reports that catch discrepancies easily, potentially saving thousands of dollars per year.
- Increase employee satisfaction by giving everyone full and detailed 24/7 access to benefit plans, as well as links to providers who often answer key benefit questions on their web sites.